



SMITH MOUNTAIN LAKE  
CHRISTIAN ACADEMY

## APPLICATION FOR ADMISSION

WELCOME TO THE ADMISSIONS PROCESS AT SMITH MOUNTAIN LAKE CHRISTIAN ACADEMY!

Thank you for considering partnering with SMLCA to educate your children. Our goal is to provide a **strong and challenging academic education** in a loving and positive Christian environment. We provide cognitive, social, spiritual, physical and creative experiences that help develop the whole child.

If you have not already done so, please visit our website [www.smlacademy.com](http://www.smlacademy.com). You can find a wealth of information including our Mission Statement, Statement of Vision, Philosophy, Distinctives and Statement of Faith. You can also find the Parent- Student Handbook.

The faculty is composed of quality Christian educators who implement **college preparatory curriculum**. Our commitment to you is excellence in all that we do. We strive to develop students that are Godly, wise, strong and humble.

### APPLICATION IS AS SIMPLE AS 1-2-3:

**STEP ONE:** *Return Application with the following items no later than June 1st:*

- Completed Application Form
- Application Fee- \$50 (\$100 after June 1<sup>st</sup>)\*
- Permission to Release Student records and Transcripts (to be signed and given to the applicant's current school)
- Teacher Recommendation Form (teacher will return form directly to SMLCA)
- Complete the financial aid information FFNA Packet (optional)

**STEP TWO:** *Parent- Student Interviews and Screening*

Once the application is received, an interview for parents and students will be scheduled. All Kindergarten and First grade applicants will require screening to be done by the school.

**STEP THREE:** *Acceptance*

Parents will be notified with the School Board's recommendation. A welcome packet will follow in early summer. Upon acceptance, Proof of Immunization and copies of original birth certificate and original social security card must be on file.

*\*Enrollment is limited to the space available at our temporary location. Space is given to the first qualifying students that apply. Your application fee will be refunded if the board does not recommend your child for acceptance.*



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## PERSONAL INFORMATION

**APPLICANT'S FULL NAME:** \_\_\_\_\_

Date of Birth: \_\_/\_\_/\_\_\_\_ (Must be 5 before Sept. 30 to enroll in K)    Application for grade: \_\_\_\_\_

Preferred Name: \_\_\_\_\_    Female \_\_\_\_\_    Male \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_    State: \_\_\_\_\_    Zip: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_    E-mail: \_\_\_\_\_

**FATHER'S NAME:** (Dr./Mr./Other) \_\_\_\_\_

Home Address (if other than applicant's) \_\_\_\_\_

City: \_\_\_\_\_    State: \_\_\_\_\_    Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_    Cell: \_\_\_\_\_

Employer: \_\_\_\_\_    Email: \_\_\_\_\_

**MOTHER'S NAME:** (Dr./Mrs./Ms./Other) \_\_\_\_\_

Home Address: (if other than applicant's) \_\_\_\_\_

City: \_\_\_\_\_    State: \_\_\_\_\_    Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_    Cell: \_\_\_\_\_

Employer: \_\_\_\_\_    Email: \_\_\_\_\_

**STUDENT RESIDES WITH:** Mother    Father    Step-Parent    Grandparents

*If parents are divorced or separated, a copy of the court order outlining custody arrangement must be attached to the application.*

**SIBLINGS:** \_\_\_\_\_    Age: \_\_\_\_\_    Current School: \_\_\_\_\_

\_\_\_\_\_    Age: \_\_\_\_\_    Current School: \_\_\_\_\_

\_\_\_\_\_    Age: \_\_\_\_\_    Current School: \_\_\_\_\_



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**EDUCATION INFORMATION**

Applicant's Current School: \_\_\_\_\_ Current Grade: \_\_\_\_\_

School Address: \_\_\_\_\_

Principal/Head of School: \_\_\_\_\_ School phone: \_\_\_\_\_

Other schools attended:

Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Please list hobbies, interests and extracurricular activities. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List **any** Honors or Awards the applicant has earned. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has the applicant ever:

- |  |     |    |
|--|-----|----|
| Been accelerated to a higher grade:      | yes | no |
| Been retained in school:                 | yes | no |
| Received disciplinary censure at school: | yes | no |
| Been tested for learning disabilities:   | yes | no |

If you answered yes to any of the questions above, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*\* Learning Disability Policy: Due to lack of adequate staff, funding and facilities, children with learning disabilities, severe allergies or physical/motor limitations will be considered for admission on a case-by-case basis. Any students admitted will be required to meet the same academic standards as all other children in their grade level.*

Please describe your reasons for wanting to enroll your child at SMLCA. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*SMLCA admits students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.*



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## STATEMENT OF SUPPORT BY PARENTS

As a Christian school, SMLCA seeks to partner with parents in the education of their children. As a result, SMLCA requires that all parents, as a condition of enrollment and continued enrollment, agree to cooperate with the school in the education of their children and support the educational philosophy and ministry of the school. Parents must agree to the following Statement of Support:

We agree to cooperate with the school in the education of our child/children and to uphold and support the values, beliefs and principles of Smith Mountain Lake Christian Academy, as stated in its Statement of Vision, Philosophy, Distinctives, Statement of Faith and the School Handbook. We have read these documents and agree to support and abide by them.

We acknowledge the importance of appropriate parental involvement as the top indicator of a successful school and will do everything possible to manifest this in our own lives.

We will support the school financially by upholding the conditions of our enrollment contract and will contribute time, resources, gifts and talents in every possible way. We agree that for any reason of withdrawal, whether voluntary, involuntary or otherwise, we are responsible for the entire month's tuition that withdrawal occurs and 50% of the remaining months of that semester.

We acknowledge and agree that the SMLCA reserves the right if it, in its sole discretion, determines that we are failing to abide by this statement of support or are otherwise demonstrating an inability to cooperate with SMLCA, to refuse to re-enroll or discontinue the enrollment of our child/ children. We acknowledge that our child's/children's continued enrollment could be contingent upon our conduct, cooperation and faithfulness to the mission of the school.

We attest that all the information on this application is true and complete to the best of our knowledge.

**SIGNATURE OF PARENTS:** \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

I understand that attending SMLCA is a privilege and will do everything I can to honor my parents and SMLCA through my effort, attitude and behavior. I understand that my commitment to these areas of my school life could determine if I am permitted to continue and/or return.

**SIGNATURE OF STUDENT:** \_\_\_\_\_ Date: \_\_\_\_\_



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## PERMISSION TO RELEASE STUDENT RECORDS AND TRANSCRIPTS

### TO THE PARENTS:

This form should be submitted to the Head of your child's current school. The school should send the required materials directly to SMLCA.

Student information:

Name: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_ Current Grade: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I/We consent to and authorize the release the requested information including grade reports, test data, disciplinary records, individual educational plans, 504 plans and any other records relevant to admission. I/we herby consent to and authorize SMLCA to contact schools and other sources to obtain information to support the application. I/We understand that this may result in the disclosure of otherwise confidential or negative information concerning myself, our family, and my child and explicitly consent to and authorize the disclosure of such information to SMLCA. I /We will not seek access to this information before or after the admission decision as been made.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TO THE SCHOOL:

Please send the following information to: **ADMISSIONS C/O  
SMITH MOUNTAIN LAKE CHRISTIAN ACADEMY  
2485 B LOST MOUNTAIN ROAD  
WIRTZ VA 24184**

1. Current report card and last year's end of year reports
2. Behavioral records
3. Recent standardized test scores
4. Other school records relevant to admission (special program placement, or additional educational assessments)

Name of Principal: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_



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## TEACHER RECOMMENDATION FORM

### TO THE PARENTS:

Applicant's Name: \_\_\_\_\_ Application for Grade: \_\_\_\_\_

I consent to and authorize the following requested information to be released to SMLCA. I understand and agree that this may result in the disclosure of confidential or negative information and explicitly consent to and authorize the disclosure of the information requested. I agree that I will not seek access to this information before or after the admission decision is made.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TO THE TEACHER:

The above-named student is applying for admission at Smith Mountain Lake Christian Academy for the upcoming school year. Please complete and return this form to: [ADMISSIONS C/O  
SMITH MOUNTAIN LAKE  
2485 B LOST MOUNTAIN RD  
WIRTZ VA 24184](#)

**This form is confidential and will only be used for the admission process.  
It cannot be released and will not become a part of the student's permanent record.**

To be completed for **kindergarten through third grade** applicants only:

<u>Characteristic</u>	<u>Advanced for Age</u>	<u>Age Appropriate</u>	<u>Difficulty</u>
Follows directions	_____	_____	_____
Gets along with peers	_____	_____	_____
Respects property/feelings of others	_____	_____	_____
Able to wait his/her turn	_____	_____	_____
Listens attentively	_____	_____	_____
Physical development	_____	_____	_____
Speech development	_____	_____	_____
Reaction to discipline	_____	_____	_____
Reading skills	_____	_____	_____
Writing skills	_____	_____	_____
Math skills	_____	_____	_____
Respects authority	_____	_____	_____



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To be completed for **second through sixth grade** applicants only:

<b>Characteristic</b>	<b>Excellent</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>
Academic performance	_____	_____	_____	_____
Completes work on time	_____	_____	_____	_____
Personal initiative	_____	_____	_____	_____
Respect for authority	_____	_____	_____	_____
Moral character	_____	_____	_____	_____
Leadership ability	_____	_____	_____	_____
Reaction to criticism	_____	_____	_____	_____
Relationship to peers	_____	_____	_____	_____
Family Relationship	_____	_____	_____	_____

In what capacity and how long have you known the applicant? \_\_\_\_\_  
\_\_\_\_\_

Do you know of any reason that the applicant should not be admitted to Smith Mountain Lake Christian Academy? If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you Highly Recommend, Recommend, or Recommend with Reservation acceptance? \_\_\_\_\_  
\_\_\_\_\_

Name and Title of person completing form: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

School Phone: \_\_\_\_\_